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DD/S

58-2073

MEMORANDUM FOR: Chairman, Headquarters Board of Survey

SUBJECT : Organization of Headquarters Board of Survey

1. In conjunction with my review of the survey policies at field stations, I have also reviewed the organization and composition of the Headquarters Board of Survey, as established by Regulation [REDACTED]. In actual practice, we have somewhat modified our procedures and I feel that further refinements should now be adopted.

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2. Under the present regulations, the Headquarters Board is composed of four permanent members, all of whom are from components of the DD/S, and five "general" members, including three from DD/S elements. Since this regulation was published on 21 April 1955, Agency organizational changes have eliminated representatives from the Offices of Communications, Training, and Personnel. In spite of this reduction, I feel that membership of DD/S personnel on the Board is still unnecessarily disproportionate, and that our interests would best be served by designating a single senior individual, grade GS-15 or higher, to represent the DD/S complex, rather than having several representatives from various offices. This would be in addition to the Chairman who is selected from the Office of Logistics. Since the Board may refer cases to any component of the Agency for review and advice, it would not be deprived of assistance presently available through the several members. Consequently, effective 1 August 1958, the Headquarters Board of Survey shall consist of the following:

Board Members -

Chairman - Office of Logistics  
 Member - Office of the Deputy Director (Support)  
 Member - Office of the Deputy Director (Plans), to sit on cases involving the interests of that Office.  
 Member - Office of the Deputy Director (Intelligence), to sit on cases involving the interests of that Office.

Legal Advisor - Office of General Counsel  
 Recording Secretary - Office of Logistics

Only the Chairman and the three members are entitled to vote on cases presented for Board review. The Legal Advisor is to serve in an advisory capacity, and may, when warranted, submit a legal opinion as an attachment.

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These changes, in no way, affect the representation of the DD/P and the DD/I, as established in Regulation [REDACTED] but merely consolidates the DD/S membership.

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3. [REDACTED] is hereby designated as the DD/S representative on the Board, and the total membership is as follows:

Board Members -

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Chairman	-	[REDACTED]	
Member	-	[REDACTED]	/S
Member	-	[REDACTED]	D/I
Member	-	[REDACTED]	DD/P

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Legal Advisor	-	[REDACTED]	GC
Recording Secretary	-	[REDACTED]	OL

I should like to take this opportunity to express my appreciation to all of the present members for the conscientious manner in which they have discharged their responsibilities.

/s/

L. K. WHITE  
Deputy Director  
(Support)

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